

## Ubbeston Parish Council.

You are duly summoned to attend the next meeting of Ubbeston Parish Council due to be held on Monday 12<sup>th</sup> January 2026 at 7pm in The Hub at Huntingfield.

### Public Attendance.

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question to the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

### Draft Agenda

- 1 Apologies and approval of absences.
- 2 To receive Declarations of interest.
- 3 To consider requests for Dispensations.
- 4 To resolve that the minutes of the ordinary meeting of the council on 10<sup>th</sup> November 2025 are a true and correct record.
- 5 Public participation session (15 Minutes) to include County and District Councillors', Footpath & Tree Warden's reports and Police.uk report
- 6 Updates from previous meeting
- 7 Finance
  - a. To receive Finance report.
    - i. Bank Reconciliation
    - ii. Budget to Actual
  - To authorise payments as listed below
  - iii. 

A Colbridge	Expenses	£506
A Colbridge	Wages	£732.44
HMRC	PAYE	£118.80
The Hub	Hire Fees January	£15
- b. To note any receipt.
- c. To finalise the budget for 2026/2027
- d. To agree the precept for 2026/2027

### 8 Planning Applications.

- a. To consider a response to planning applications received.

#### b. To receive outcomes of planning applications from ESC.

**i) DC/25/2746/VOC** Variation of Condition No. 7 of DC/24/4213/FUL - Part retrospective application for the reconstruction of 4no. former agricultural buildings for use to a single guest house (Use Class C1), including associated leisure and recreation uses at Valley Farm, Laundry Lane, Huntingfield, Suffolk, IP19 0PY (Variation to that approved within application DC/22/2572/FUL) -To utilise an existing access further west along Brick Kiln Lane. Consultation Expiry Date 21<sup>st</sup> August 2025. It was agreed that an extraordinary meeting was not required to discuss this application. **Awaiting Decision.**

**ii) DC/25/3256/FUL** Change of use of existing agricultural field to rotational dog agility training arena with associated vehicular parking. Blackberry Farm, Ubbeston Green, Ubbeston, Halesworth, Suffolk, IP19 0HB. **Awaiting Decision.**

**iii) DC/25/4040/VOC** Variation of Condition Nos. 2 and 3 of DC/25/3024/VOC – Variation of Condition Nos. 2 and 3 of DC/24/1374/FUL – Amend the roof tiles and ventilation details. Ubbeston Hall Farmhouse, Low Road, Ubbeston, Halesworth, Suffolk, IP19 0ET. **Awaiting Decision.**

**iv) DC/25/4160/VOC** Variation of Conditions Nos. 2 and 3 of DC/25/3008/VOC – Variation of Condition No's 2 and 3 of DC/24/1375/LBC – Listed Building Consent – Alterations to Ubbeston Hall Farmhouse including removal and rebuilding of modern outshots, replacement of existing windows and doors and internal alterations – To amend the roof tiles and ventilation details. Ubbeston Hall Farmhouse, Low Road, Ubbeston, Halesworth, Suffolk, IP19 0ET. **Awaiting Decision.**

**v) DC/25/4192/P3Q** Prior Notification - Change of Use of Buildings on Agricultural Units and former Agricultural Buildings to Dwellinghouses (Class C3), which may include extension of the building and/or building operations reasonably necessary for the conversion - Conversion of barn to a single dwelling. Hill Farm Low Road Ubbeston Suffolk IP19 0EY. **Awaiting Decision.**

**9 To consider any correspondence.**

**10 To review the Prevention of General and Sexual Harassment in the Work Place Policy.**

**11 To review the Risk Assessment.**

**12 To review the Asset Register.**

**13 To review the Internal Control**

**14 To consider an IT Policy**

**15 Gov.uk domain. To discuss.**

**16 Speed Indicator Device**

**17 Village Emergency Plan. To discuss.**

**18 To appoint an Internal Auditor for the financial year 2025/2026.**

**19 Any other business.**

**20 Items for consideration for inclusion on the next agenda.**

**21 To agree the date next meeting.** 10th March 2025 7pm in The Hub at Huntingfield.

*Angela Colbridge* Angela Colbridge 03/01/2026 Clerk to Ubbeston Parish Council 07584 136402