

Ubbeston Parish Council.

Minutes of the meeting of Ubbeston Parish Council held on Monday 11th March 2024 at 7pm in The Hub at Huntingfield.

Councillors attending: Cllr Carl Walker (Chair), Cllr Allan Pike, Cllr Joel Pike, Cllr Lynne Ward, Cllr Nigel Youngs.

Also attending: Angela Colbridge Clerk & RFO.

- 24.17 Apologies and approval of absences.** Apologies received from County Cllr Stephen Burroughes and District Cllr Julia Ewart
- 24.18 To receive Declarations of interest.** None
- 24.19 To consider requests for Dispensations.** None
- 24.20 To resolve that the minutes of the standard meeting of the council on 8th January 2024 are a true and correct record.** Minutes agreed and signed as correct. Proposed by Cllr A Pike, Seconded by Cllr Youngs
- 24.21 Public participation session (15 Minutes) to include County and District Councillors', Footpath & Tree Warden's reports.**
Report received from County Cllr Stephen Burroughes, can be seen on website.
Report received from District Cllr Julie Ewart can be seen on the website,
There were no issues to report on the footpaths. The tree warden had no issues to report.
- 24.22 Updates from previous meeting:**
Trees on Footpath Nothing to update
Defibrillator The clerk reported that Hook2Sisters have confirmed the installation of the socket on their premises so that the defibrillator can be installed when received. The Clerk has completed the Enabling Communities Budget Grant Acceptance Form and returned it to East Suffolk Council.
- 24.23 Finance**
- a. To receive Finance report.**
- i. Bank Reconciliation Year 2023-2024** Rolling Balance of account stands at £5924,36.
- ii. Budget to Actual** All within budget.
- To authorise payments as listed below**
- | | | |
|--------------------------|--------------------------------|----------------|
| iii J Collett | Jan Expenses | £12.00 |
| iv J Collett | Salary | £461.76 |
| v. The Hub | Printing of the Hare | £120 |
| vi. London Hearts | Defibrillator | £900 |
| vii. A Colbridge | February/March expenses | £29.30 |
- All payments agreed. Proposed by Cllr A Pike, Seconded by Cllr Ward
- b. To note any receipt.** Nothing received.
- 24.24 To review the Asset Register.** The clerk presented the updated Asset Register. This was agreed. Proposed by Cllr J Pike, Seconded by Cllr Youngs,
- 24.25 To consider correspondence.** The Clerk has received a request for Ubbeston PC to liaise with Heveningham contacts to resolve flooding issues. Cllr A Pike agreed to be the point of contact at Ubbeston PC.

24.26 To consider any planning applications

DC/24/0501/FUL Retrospective Application for the retention of one wooden pod, (Pod 1 at Pitch 1) with a canvas scout tent outside with a camping kitchen with table and chairs, The Pod has no services to it except a camping plug on the outside so it can be plugged to the mains. Further planning is sought for another 2 pods – Pods 2 and 3 with canvas scout tents with a camping kitchen with table and chairs. These pods are 6x3 metres and 2.5 metres in height and sit on wooden sleepers so there will be no need for any concrete pads. The scout tents have a much longer longevity as they are not for sleeping in. The pods are not permanently fixed and could if wanted be moved by a manitou | **Campsite At The Croft Ubbeston Green Ubbeston Suffolk IP19 OHB**. Cllrs discussed this Planning Application and agreed they had no objections. Clerk to submit comments by consultation expiry date of 1st April 2024.

24.27 To appoint Internal Auditor. It was agreed that the PC would appoint Heelis and Lodge as the Internal Auditors. Proposed by Cllr A Pike, Seconded by Cllr Youngs

24.28 Items for consideration for inclusion on the next agenda.

None

24.29 To agree the date for the next meeting 13th May 2024, to include the APM and the AGM

Meeting closed 7.43pm.

Minutes signed as correct.

Chairman _____ **Date** _____

Angela Colbridge Angela Colbridge 12/03/2024
Clerk to Ubbeston Parish Council
ubbestonclerk@outlook.com
ubbeston.onesuffolk.net