

Ubbeston Parish Council

Minutes of the meeting of Ubbeston Parish Council held on Monday 6th November 2023 at 7pm in The Hub at Huntingfield.

Councillors attending: Cllr Carl Walker (Chair), Cllr Allan Pike, Cllr Joel Pike, Cllr Lynne Ward, Cllr Nigel Youngs.

Also attending: County Cllr Stephen Burroughes, District Cllr Julia Ewart, Clerk Julie Collett, 1 resident.

76.23 Apologies and approval of absences. None, all councillors present.

77.23 To receive Declarations of interest. None

78.23 To consider requests for Dispensations. None

79.23 To resolve that the minutes of the standard meeting of the council on 4th September 2023 are a true and correct record. Minutes agreed and signed as correct.

80.23 Public participation session (15 Minutes) to include County and District Councillors', Footpath & Tree Warden's reports.

County Cllr Stephen Burroughes full report can be seen on the website. This includes more details on the following items:

New highways contractors appointed, Milestone. Lot of work is now being done in the area.

Consultation now out re the budget for 2024/25.

District Cllr Julia Ewart's full report can be seen on the website. This includes more details on the following items:

Four areas have been hit hard by recent floods. Funds of £500 available to those who have had damage to property.

New emergency pack will soon be available for villages.

Various planning issues have been identified, including parish councils not being informed of decisions.

More police should soon be seen in rural areas following the spate of rural crime.

New "Money First" scheme, via pop-ups coming to halls and schools.

Footpath/Tree Warden reports more trees have come down over the footpath.

81.23 Updates from previous meeting:

Village Gateways. These have now been installed.

Trees on Footpath. Cllr Youngs has walked the area with the residents and confirms these trees have now been removed.

Clerk Vacancy. Two applicants have been received. Two councillors to interview both and report back.

82.23 Finance

a. To receive Finance report.

i. Bank Reconciliation Year 2023-2024 Accounts balance £7852-61. Noted.

ii. Budget to Actual Within budget

To authorise payments as listed below:

iii J Collett	Sept Expenses	£27.00
iv J Collett	Nov Expenses	£35.99
v J Collett	Salary	£870.88
vii Heveningham PC	Printing	£49.92
viii Bus Services at CAS	Insurance	£313.71
ix SALC	Payroll provision	£22.80
x CAS	Website Host	£60.00

All payments agreed.

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b. To note any receipt. None

83.23 To consider first draft of budget. The clerk presented the budget for the next financial year 2024/2025. The council agreed the budget.

84.23 To ratify the insurance renewal. The council received details of the insurance and premium that remained the same as previous year due to the three year undertaking. Council agreed this remained adequate for requirements. If premiums increase next year, maybe look for alternative insurance. Zurich currently offering a good deal.

85.23 Application sent for a defibrillator. The clerk reported that she had received of a grant to fully fund defibrillators. Due to the short deadline, the clerk had applied. The clerk also wrote to Hook2Sisters who own the chicken site along Clay Hill to see if they would be willing for the defibrillator to be installed on one of the outer walls of their buildings.

86.23 To review the DATA on the SID. The Data for the last couple of months indicated speeding along the main road through Ubbeston. County Cllr Stephen Burroughes stated that Ubbeston may be able to join in a survey with other villages in the area.

87.23 To consider any correspondence. All circulated, nothing more to report.

88.23 Items for consideration for inclusion on the next agenda.

Village Emergency Plan
Precept
Speeding issues
Risk Assessment
Internal Control
Defibrillator Application
Clerk NALC pay increase.

89.23 To agree the dates for 2024 meetings.

8th January 2024, 4th March 2024, 13th May 2024, 1st July 2024, 2nd September 2024, 4 November 2024. Dates agreed.

Minutes agreed as correct.

Chairman _____ Clerk _____

Julie Collett

Julie Collett 24/10/2023 Clerk to Ubbeston Parish Council 07766654599

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