

Ubbeston Parish Council.

Minutes of the meeting of Ubbeston Parish Council held on Monday 8th July 2024 at 7pm in
The Hub at Huntingfield.

Councillors attending: Cllr Carl Walker (Chair), Cllr Allan Pike, Cllr Joel Pike

Also attending: Angela Colbridge Clerk & RFO. District Cllr Julia Ewart

24.45 Apologies and approval of absences. Apologies received from Cllrs Lynne Ward and Nigel Youngs and County Cllr Stephen Burroughes

24.46 To receive Declarations of interest. None

24.47 To consider requests for Dispensations. None

24.48 To resolve that the minutes of the annual meeting of the council on 14th May 2024 are a true and correct record. Minutes agreed and signed as correct. Proposed by Cllr A Pike, Seconded by Cllr J Pike

24.49 Public participation session (15 Minutes) to include County and District Councillors', Footpath & Tree Warden's reports.

Report received from County Cllr Stephen Burroughes, can be seen on website.

District Cllr Julia Ewart provided some information on the Sizewell C Community Fund and National Grid Parish Council briefings on Sea Link.

The Clerk noted that there were no reported crimes on the Police.uk website for Ubbeston for the month of April 2024.

24.50 Updates from previous meeting:

Defibrillator The clerk gave thanks to East Suffolk Council and Julia Ewart and to DHSC Community AED Grant Team for their contribution towards this important community project.

Cllr Ewart noted that Peasenhall Parish Council are holding a First Aid Course which may be of interest.

24.51 Finance

a. To receive Finance report.

i. Bank Reconciliation July 2024. Approved. The Clerk noted a balance in the bank account as at 25th July of £10,551.64

ii. Budget to Actual All within budget.

To authorise payments as listed below

iii A Colbridge	Expenses	£90.79
iv A Colbridge	Salary	£622.00
v. HMRC	Tax	£155.40
vi. Henstead Parish Council	SALC Training	£35

All payments agreed. Proposed by Cllr Walker, Seconded by Cllr J Pike

b. To note any receipt. Nothing received.

c. To note the confirmation of the Mandate Change Request from Barclays.
The new Clerk is now the contact on the Barclays bank account.

24.52 Planning Applications.

a. To consider a response to planning applications. None

b. To receive outcomes of planning applications from ESC.

i) DC/24/1372/FUL, DC/24/1373/LBC, DC/24/1374/FUL, DC/24/1375/LBC Repairs and alterations, Ubbeston Hall. **Applications permitted.**

ii) DC/24/2053/FUL and DC/24/2054/LBC Removal of a modern garage and construction of a new building on the footprint of an historic range to create a new domestic studio ancillary to Ubbeston Hall Farmhouse. Ubbeston Hall Farmhouse, Low Road, Ubbeston, Halesworth, Suffolk, IP19 0ET. **Awaiting decision.** The Clerk noted that the Parish Council submitted their generic response for planning applications where no meeting is required.

24.53 To review and adopt the Financial Regulations. On a proposition from Cllr J Pike, seconded by Cllr A Pike, it was agreed to adopt the revised Financial Regulations which are based on the new NALC Model Financial Regulations.

24.54 To review the Code of Conduct. Councillors were reminded of the Code of Conduct.

24.55 To agree the ICO Data Protection fee renewal. This was agreed. Proposed by Cllr Walker, seconded by Cllr J Pike.

24.56 To consider any correspondence.

Huntingfield Parish Council. Joint Neighbourhood Plan. Huntingfield Parish Council notified the Clerk that there has been no response to this item which was put in The Hare earlier this year. A discussion was held on whether there would be anyone with the time to take this project on at the moment. District Cllr Ewart suggested the possibility of using CIL money to pay for an administrator or the Sizewell Community Fund as a possible option. The Clerk will discuss this with Heveningham Parish Council.

24.57 Any other business. None

24.58 Items for consideration for inclusion on the next agenda. None

24.59 To agree the date for the next meeting 9th September 2024 at 7pm in The Hub at Huntingfield.

Meeting closed 7.40pm.

Minutes signed as correct.

Chairman _____ **Date** _____

Angela Colbridge Angela Colbridge 09/07/2024
Clerk to Ubbeston Parish Council
ubbestonclerk@outlook.com
ubbeston.onesuffolk.net