

Ubbeston Parish Council.

Minutes of the meeting of Ubbeston Parish Council held on Monday 9th September 2024 at 7pm in The Hub at Huntingfield.

Councillors attending: Cllr Carl Walker (Chair), Cllr Allan Pike, Cllr Joel Pike, Cllr Lynne Ward.

Also attending: Angela Colbridge Clerk & RFO. District Cllr Julia Ewart. Representative from The Hub Trustees.

24.60 Apologies and approval of absences. Apologies received from Cllr Nigel Youngs and County Cllr Stephen Burroughes

24.61 To receive Declarations of interest. None

24.62 To consider requests for Dispensations. None

24.63 To resolve that the minutes of the standard meeting of the council on 8th July 2024 are a true and correct record. Minutes agreed and signed as correct. Proposed by Cllr A Pike, Seconded by Cllr J Pike

24.64 Public participation session (15 Minutes) to include County and District Councillors', Footpath & Tree Warden's reports.

Report received from County Cllr Stephen Burroughes, can be seen on the Parish Council website.

District Cllr Julia Ewart provided the following information:

The Tour of Britain came through the region on 8th September; Flood resilience training will take place in October; CIL funding is available for local projects. The full report can be seen on the Parish Council website.

The Clerk noted the following reported crimes from the Police.uk website for Ubbeston: May 1 x reported crime on or near Clay Hill under the category of Burglary. June 1 x reported crime on or near Low Road under the category of Vehicle Crime. July 1 x reported crime on or near Clay Hill under the category of Burglary.

24.65 Updates from previous meeting:

Joint Neighbourhood Plan The Clerk noted that Heveningham Parish Council, similarly to Huntingfield Parish Council, would be removing this item from their agenda for now with a view to adding it back in the future if it was felt necessary and there was support for it. It was agreed that Ubbeston Parish Council would do the same.

24.66 Finance

a. To receive Finance report.

i. Bank Reconciliation September 2024. Approved. The Clerk noted a balance in the bank account as at 25th July of £9683.45

ii. Budget to Actual All within budget

To authorise payments as listed below

iii A Colbridge	Expenses	£67.00
------------------------	-----------------	---------------

All payments agreed. Proposed by Cllr A Pike, Seconded by Cllr Ward

b. To note any receipt. Nothing received.

24.67 Planning Applications.

a. To consider a response to planning applications. None

b. To receive outcomes of planning applications from ESC.

i) DC/24/2053/FUL and DC/24/2054/LBC Removal of a modern garage and construction of a new building on the footprint of an historic range to create a new domestic studio ancillary to

Ubbeston Hall Farmhouse. Ubbeston Hall Farmhouse, Low Road, Ubbeston, Halesworth, Suffolk, IP19 0ET. **Applications permitted**

ii) **DC/24/2225/FUL** Front porch, West Cottage, Hill Farm, Low Road, Ubbeston. **Application permitted**

iii) **DC/24/2440/FUL** First floor roof extension, rear porch. Wheatsheaf Cottage, Ubbeston Green, Ubbeston. **Application permitted.**

24.68 To consider any correspondence.

a) **PKF Littlejohn.** The Clerk noted that the external auditor has sent confirmation of receipt of documents for notification of exempt status 2024.

b) **Citizen's Advice.** The Clerk read out an email from Citizens Advice highlighting the work that it does and details of its offices and outreaches across East Suffolk, which a donation from the Parish Council would help to maintain. Councillors agreed that there is a community benefit to having Citizens Advice available to residents should they need the service and suggested a donation of £50. This was agreed. Proposed by Cllr J Pike, seconded by Cllr Ward.

c) **The Hub.** The Clerk read out an email from The Hub requesting financial support. After a lengthy discussion, it was agreed in principle that Ubbeston Parish Council would assist The Hub financially. Proposed by Cllr Ward, seconded by Cllr Walker. No figures have yet been agreed and this will be discussed further at the November meeting when the draft budget for 2025/26 is put forward. The Clerk noted receipt of confirmation from Huntingfield Parish Council that they have committed to assisting The Hub financially. It was suggested that a community get together in The Hub be arranged for later in the year so that residents are more aware of this local amenity and what it has to offer.

d) **East Suffolk Council – Suffolk Blooms.** The Clerk noted that Ubbeston Parish Council have been successful in their application for bulbs this year. These can be collected in October to be planted in the winter.

24.69 Insurance Renewal. The Clerk informed council that the insurance renewal premium with the current providers, CAS, has increased from £313.71 to £356.37 for the next 12 months. The Clerk has found an online policy with Zurich Insurance for £241 for the next 12 months. It was agreed that this cover would be adequate for the Parish Council needs and that the council would take up this policy. Proposed by Cllr J Pike, seconded by Cllr A Pike. The Clerk will raise a cheque for £241.00.

24.70 To review the Standing Orders. No amendments, council agree adequate for requirements. Proposed by Cllr Ward, seconded by Cllr A Pike

24.71 Any other business.

It was noted that the National Speed Limit sign is now up on the village gateways.

It was noted that the road surface issues on Clay Hill have been rectified.

Cllr Ward provided an update following attendance at a recently held online meeting organised by AEPA to discuss the Nationally Significant Infrastructure Projects planned for Suffolk. It was suggested that an item be put forward for a future edition of The Hare to raise public awareness of the projects being planned.

The Clerk noted the receipt of a Notice of penalty assessment from HMRC and informed council that SALC are appealing these on behalf of local parish councils.

24.72 Items for consideration for inclusion on the next agenda. None

24.73 To agree the date for the next meeting 11th November 2024 at 7pm in The Hub at Huntingfield. Meeting closed 8.55pm.

Minutes signed as correct.

Chairman _____ Date _____

Angela Colbridge Angela Colbridge 13/09/2024

Clerk to Ubbeston Parish Council

ubbestonclerk@outlook.com

ubbeston.onesuffolk.net

